

PERSONNEL COMMITTEE MEETINGS MINUTES  
SEPTEMBER 2, 2015

PERSONNEL COMMITTEE MEMBERS PRESENT: O'Brien, LaPointe, Hicks

PERSONNEL COMMITTEE MEMBERS ABSENT: Brown, Suprenant

SUPERVISORS: Gang, Idleman

Debra Prehoda, Clerk

Melissa Moulthrop, Personnel Director

Roger Wickes, County Attorney

Public

AGENDA AS PRESENTED IN COMMITTEE NOTICE:

- 1) Call to Order
- 2) Accept Minutes – August 11, 2015
- 3) Department Staffing Requests
- 4) Other Business
- 5) Adjournment

Chairman O'Brien called the meeting to order at 11:02 A.M.

A motion to accept the minutes of the August 11, 2015 meeting was moved by Mr. LaPointe, seconded by Mr. Hicks and adopted.

STAFFING REQUESTS:

- DEPARTMENT OF SOCIAL SERVICES:

- Typist 40hrs. – Backfill due to a resignation – A motion to approve backfill, Typist 40 hours per week, was moved by Mr. LaPointe, seconded by Mr. O'Brien and adopted.
- Caseworker 40hrs. - Backfill due to resignation – A motion to approve backfill, Caseworker 40 hours per week, was moved by Mr. LaPointe, seconded by Mr. Hicks and adopted.

OTHER BUSINESS:

- ALTERNATIVE SENTENCING:

- A Program Specialist in Alternative Sentencing transferred to the Probation Department. The Personnel Director stated Mike Gray, Youth/Alternative Sentencing Director, is requesting to backfill the Program Specialist position which is a grade 13 and also backfill a temporary Program Aide position which is a grade 7. These requests are backfills and do not change the staffing pattern. A motion to approve backfills, Program Specialist and Program Aide, was moved by Mr. Hicks, seconded by Mr. LaPointe and adopted.

The meeting adjourned at 11:06 A.M.

*Respectfully submitted,*

*Debra Prehoda, Clerk,*

*Washington County Board of Supervisors*